

**RAPIDES PARISH DISTRICT ATTORNEY'S OFFICE
WORTHLESS CHECK DIVISION
POST OFFICE DRAWER 1472
ALEXANDRIA, LOUISIANA 71309-1472
(318) 442-9268**

INVESTIGATION FORM

MERCHANT / VICTIM INFORMATION:

NAME: _____ OWNER: _____

ADDRESS: _____ PHONE: _____

NAME & TITLE OF PERSON ACCEPTING CHECK: _____

PHONE: _____

AMOUNT OF CHECK: _____ DATE OF CHECK: _____

Was Information On Check Verified? Yes _____ No _____

PERSON ISSUING WORTHLESS CHECK:

Name: _____ Phone: _____

_____ D.O.B. _____ SSN: _____

Mailing Address

_____ DL# / STATE: _____

City, State & Zip Code

_____ Employment Information, Alternate Phone # Etc.

Physical Address if Different from Mailing

_____ Other Information for Contact, or Issue Warrant

City, State & Zip Code

CERTIFIED LETTER MAILED? YES _____ NO _____

I understand that after a check is turned into the D.A. Office for collection, NO PAYMENTS shall be accepted directly from the debtor. All payments must be made through D.A. Office.

DATE: _____ MERCHANT

SIGNATURE: _____

Remit these items to D.A.
Worthless Check Division:

- 1.) Original Check (**PLEASE STAPLE CHECK TO FRONT PAGE**)
- 2.) Copy of letter & return receipt or returned envelope if letter was not accepted.
- 3.) Investigation sheet (signed and dated by merchant)
- 4.) Affidavit (signed by merchant and notarized)

NOTE: Certified letter is not necessary for checks returned due to closed accounts.

AFFIDAVIT

STATE OF LOUISIANA
PARISH OF RAPIDES

BEFORE the undersigned notary public personally came and appeared the undersigned Affiant who after being duly sworn,deposed and stated that prior to the date of this complaint, the Accused (described as follows):

NAME: _____ PHONE: _____

ADDRESS: _____ D.O.B. _____ SSN: _____

_____ DL# & STATE: _____

Other Information such as Employment,Alternate Address,Alternate Phone Number

did issue checks or drafts made payable to _____ drawn upon a bank or depository as payment in exchange for merchandise,U.S. currency or anything of value, as follows:

Check No. _____	Date: _____	Amount: _____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said checks or drafts were drawn on _____ and
(Name of bank,credit union or other depository)

were signed by the Accused and maker thereof in exchange for merchandise, U.S. currency or anything of value with the intent to defraud and knowing at the time of issuance that there was not sufficient credit with said bank or depository for the payment of same,said checks or drafts having been presented within the jurisdiction of the NINTH JUDICIAL DISTRICT COURT, RAPIDES PARISH, STATE OF LOUISIANA, contrary to the provisions of *Louisiana Re-vised Statute* 14:67 and against the peace and dignity of same. Therefore, Affiant wishes that the Accused be arrested and / or prosecuted according to law.

Signature of Affiant

Printed Name of Affiant

SWORN TO & SUBSCRIBED before me, notary public,this _____ day of _____,20__.

NOTARY PUBLIC, RAPIDES PARISH, LA